



# CAPABILITY STATEMENT

CAGE: 54TK8

UEI: MN26SGPNSNM1

EIN: 02-0609098

## NAICS

541511 561320  
541512 561421  
541519 561422  
541611 611420  
541613 611430  
541618

## CERTIFICATIONS

GSA Schedule  
Certified 8(a)  
Certified MBE  
Certified FBE  
Certified SBE  
Certified LSBE  
Certified EDWOSB

## CONTACT INFORMATION

Dona Franklin  
Turnkey Solutions, LLC  
1201 West Peachtree St.  
Suite 2300  
Atlanta, GA 30309

P: 678-889-8500  
Ext. 403

[www.turnkeysolution.biz](http://www.turnkeysolution.biz)  
[projects@turnkeysolution.biz](mailto:projects@turnkeysolution.biz)

Turnkey Solutions, LLC is a certified 8(a) and EDWOSB, nationally recognized consulting firm founded in Atlanta, GA in 2002. Over the last 22 years, 98% of our business has been with public sector organizations and utilities. Services include customer experience consulting, staff augmentation, business process documentation and re-design, technology implementation (via readiness, requirements, and process assessments), contact center planning and buildout/implementation, and support (via project management and delivery services as well as training design and delivery).

## MISSION

Our mission is to be the premier citizen experience partner for the public sector and utility markets, unlocking doors of opportunity by increasing trust in government and utilities through providing greater transparency, better understanding of citizen needs, streamlined processes, improved technology, and greater employee awareness.

## HIGHLIGHTS

- Over 200 successful technology implementations and IT staffing placements
- Over 150 process re-design and/or documentation initiatives
- Over 100 customer experience/service consultations, including assessments, instructional design and training, and implementations, including for 311 and 911 centers
- Over 4,000 learners over the past 22 years within public sector organizations and utilities
- Proprietary AAPII Methodology for Customer Experience Improvement Initiative
- Our customer was the Most Improved Water Utility of the Year according to JD Power's 2019 Customer Service Study of Water Utilities after using our proprietary AAPII Methodology

## IT Support Strategies and Services

At Turnkey Solutions, we support our clients' IT efforts by providing IT support strategies and services that help align their technological initiatives with organizational goals. We provide the following services:

- IT Staff Augmentation
- Project Management
  - Business Analyst Services
  - Requirements Gathering
  - RFP Development
  - Process Re-Design and Documentation
- Change Management
  - ILT Training Design & Delivery